

Dear _____,

To support _____ goal of developing clinical employees as managers and providing our patients with high quality care, I would like to enroll in Northeastern University's PA Leadership and Management Certificate Program, co-developed with AAPA's Center for Healthcare Leadership and Management.

Certificate Highlights:

- First-of-its-kind program specifically designed for PAs and those who manage them
- Four course, 12-credit graduate certificate during which participants can earn up to 60 CME credits
- Curriculum is 100% online, which provides me flexibility to complete it around my current work schedule
- Focus is on critical competencies related to managing and leading within healthcare organizations

Return on Investment:

After completion of the certificate, I will have gained the following skills and more which will enhance my contribution to the organization:

- In-depth understanding of the nuances of PA/NP billing and reimbursement
- Conflict management and direct report evaluation skills
- Advanced knowledge of provider metrics, dashboards, and scorecards
- Professional advocacy proficiencies

I am requesting approval for expenses related to this certificate program, including registration fees, courses, and other materials. For the 2018-19 academic year, the per credit tuition cost is approximately \$900 or \$2,700 per course. If the certificate is completed within the academic year, the total cost of all four courses will be \$10,800 (this does not include program and application fees).

I know that the curriculum, opportunities and experiences from this opportunity will greatly enhance my growth as a clinician and administrator; therefore, I thank you for your consideration of my funding request.

Sincerely,

For more info: [PA Leadership & Management Graduate Certificate](#)